

# New\* Useful Transportation Guideline

- Ground Guideline
- Air & Ocean Guideline
- Premium Transportation Definition & Process
- Dedicated Process to Ship in ALGERIA, TUNISIA E NIGERIA (import & export) → **AIR**

# Ground Guideline

## Mode

If you create request within 12.00 AM consider the following lead time, if you create request after 12.00AM consider half a day more in TT

### Ground Domestic Distance: all the distances

Weight (less than 20 Kg) → DeliveryTime 1 Day

### Ground Domestic Distance: < 800 Km

Weight (from 20 Kg to 5000 Kg) → Pre Alert 2 Days – Transit time 2 Days

Weight (over 5000 Kg) → Pre Alert 2 Days– Transit time 1 Day

### Ground Domestic Distance: > 800 Km

Weight (from 20 Kg to 5000 Kg) → Pre Alert 2 Days – Transit time 3 Days

Weight (over 5000 Kg) → Pre Alert 2 Days– Transit time 2 Days

### Ground International

Weight (less than 5000 Kg) → Pre Alert 4 Days– Transit time 4 Days

Weight (over 5000 Kg) → Pre Alert 2 Days– Transit time 3 Days

### Ground Out Of Gauge\* (Domestic & International)

Within 300 km → Pre Alert 15 Days– Transit time 2 Days

Within 700 km → Pre Alert 15 Days– Transit time 3 Days

Over 700 km → Pre Alert 15 Days– Transit time 4 Days

## IT System

DHL  
(Intraship/Connect)

OTM  
OTM

OTM  
OTM

OTM  
OTM

OTM  
OTM  
OTM

## Rate Name

Express Service

LTL Domestic  
FTL Domestic

LTL Domestic  
FTL Domestic

LTL International  
FTL International

OOG  
OOG  
OOG

## NOTE:

\*Out of Gauge definition: Length > 1360 cm, Width > 255 cm, Height > 255 cm, Weight > 28 tons  
If the items exceed one or more of above parameters (L,W,H,W) the goods become Out Of Gauge

### Operating time:

AM: 8.00 – 12.00

PM: 12.01 – 18.00

- All the days are Working Days
- All the holidays have to be added to lead time calculation

# Air & Ocean Guideline

## Mode

### Air

Weight (less than 70 Kg) → Delivery Time 3 Days

### Air

Weight(over 70 Kg) → Pre Alert 4 Days – Transit time Max 6 Days

### Ocean

Weight(over 70 Kg) → Pre Alert 11 Days– Transit time 30 Days

## IT System

DHL (Intraship/Connect)

OTM

OTM

## Rate Name

Express Service

Air Rate

Ocean Rate

# Premium Transportation Definition & Process

Difference between Highest Cost and Lowest Available Cost

## Ground Transportation

Weight	Contractual LT	Rate Process Flow	Cost Type	Cost Calculation
<5000Kg	Respected	LTL	Standard	€ LTL=..
<5000Kg	Urgent	LTL → FTL	Premium	€ FTL - € LTL=..
<5000Kg	Urgent	LTL → FTL Urgent	Premium	€ FTL Urgent - € LTL=..
>5000Kg	Respected	FTL	Standard	€ FTL=..
>5000Kg	Urgent	FTL → FTL Urgent	Premium	€ FTL - € FTL Urgent =..

## Air Transportation

-	-	Ocean Freight → Air Freight	Premium	€ Air Freight - € Ocean Freight=.. <small>If Ocean Freight is available</small>
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- Note:**
- If Air Freight is cheaper than Ocean Freight, Air Freight doesn't be considered as Premium Transportation
  - if Air Freight or Ground Cost are in Contract Scope, those don't be considered as Premium Transportation

## Reason Code List:

- Supplier Delay
- Pull-in
- Service Delay
- Equipment Delay
- Manufacturing Delay
- Warranty
- Engineering Delay
- Contract Scope

## Contract Scope

- Service sold to the customer in Air Mode

# Dedicated Process to Ship in ALGERIA, TUNISIA E NIGERIA (import & export) → AIR

	Provider		
	DHL	DBE	OTM
Key-Lane	Italia - Algeria Algeria - Italia	Italia - Algeria Algeria - Italia	Italia - Algeria Algeria - Italia
Weight	0-70Kg	0-70Kg	71Kg →
Incoterms	DDU	CPT, DDP	FOB, CPT, DDU, DDP
Key-Lane	Italia - Tunisia Tunisia - Italia	Italia - Tunisia Tunisia - Italia	Italia - Tunisia Tunisia - Italia
Weight	0-70Kg	0-70Kg	71Kg →
Incoterms	DDU	CPT, DDP	FOB, CPT, DDU, DDP
Key-Lane	Italia - Nigeria Nigeria - Italia	Italia - Nigeria Nigeria - Italia	Italia - Nigeria Nigeria - Italia
Weight	0-50Kg	0-50Kg	51Kg →
Incoterms	DDU	CPT, DDP	FOB, CPT, DDU, DDP

# Dedicated Process to Ship in ALGERIA, TUNISIA E NIGERIA (import & export) → AIR

**DHL Process:** l'utente deve compilare la lettera di vettura (AWB) avvalendosi di DHL Intraship o DHL Connect. In caso di spedizione di merce devono essere stampate 5 copie della fattura e 3 copie della lettera di vettura (AWB).

*The user has to fill in the airwaybill using DHL Intraship or DHL connect. If he's shipping goods he has to print 5 copies of invoice and 3 copies of Airway bill.*

**DBE Process :** l'utente invia una mail a DBE con i dettagli della spedizione, i documenti scannerizzati, la lettera di vettura, il Dual Use ed eventuali allegati. DBE invia una mail con i dettagli di costo.

*The user has to send an e-mail to DBE with all transportation details, all scanned documents, airwaybill, Dual Use declaration and attachments (if any). DBE will reply with cost details*

**OTM Process :** l'utente deve creare uno shipment su OTM. La spedizione verrà presa in carico da GLS la quale provvederà ad inoltrarla a Schenker o Saima ABX.

*The user has to create a shipment by OTM. The shipment will be managed by GLS, through Schenker or Saima ABX.*