

Header Information	
Supplier Name	
Supplier Address - Include city, state, country as applicable	
Date	
Audit verification - name and date	

QMS Checklist - Reference P28A-AL-0002

Issued: 11-16-2001 REV 12-10-2002

NUMBER	QUESTION	YES	NO	N/A	Comments
4.2.1.1	Is there a procedure for conducting contract review that assures requirements are defined, special or different requirements are identified, and that all requirements can be satisfied?				
4.2.1.2	Is there a system to control and verify the design of products in order to ensure specified requirements are met where applicable?				
4.2.1.3	Is there system maintained for control of documents fundamental to the fulfillment of contracts with GE Power Systems that address procedure and drawing issuance and revision that encompasses the quality system procedures, fabrication drawings and procedures, and test procedures?				
4.2.1.4	Is there a system maintained to assure purchased products consistently conform to specified requirements that controls the selection, approval, qualification and monitoring of sub-tier suppliers?				
4.2.1.5	Is there a system for identifying parts related to specific drawings, purchase orders, specification and production lots during all stages of fabrication , delivery and installation where applicable?				
4.2.1.6	Are all production processes planned and identified which directly affect part quality and integrity to ensure that these processes are carried out under controlled conditions such as documented work instructions, tracking of key process characteristics and established & available workmanship and/or acceptance standards?				
4.2.1.7	Is there a receiving inspection procedure to verify the acceptance of incoming materials before they are used, where applicable?				
4.2.1.8	Is there in-process inspection for inspection and/or test of items at critical operations during the manufacturing processes where applicable?				

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NUMBER	QUESTION	YES	NO	N/A	Comments
4.2.1.9	Is there a system in place so that test and inspection equipment is controlled and remains properly calibrated with the date of the next calibration on all test and inspection equipment?				
4.2.1.10	Are finished items verified for compliance to all requirements?				
4.2.1.11	Is there a system provided which ensures that the current inspection status of all parts in fabrication or inventory can be readily identified and also ensure the segregations of non-conforming product from conforming product?				
4.2.1.12	Is there a corrective action program for any nonconformance (internally generated or customer reported) with the documented evidence that a change has taken place to eliminate the cause of the nonconformance and prevent future recurrence.				
4.2.1.13	Is there a procedure to specify the methods of packaging and shipping for GEPS purchased material where applicable?				
4.2.1.14	Is there a procedure for the documentation and retention of quality records for GE PS purchased material with a retention period of ten (10) years minimum unless specified otherwise?				
4.2.1.15	Is there a comprehensive system of internal audits to verify quality system activities are effective and comply with documented procedures?				
4.2.1.16	Are shop personnel and inspectors properly qualified and trained to perform their scope of work and that their qualifications remain current with a file that demonstrates the employee qualification?				
4.2.1.17	Is there a procedure to service components purchased by GE PS where applicable?				
4.2.1.18	Does the supplier have a procedure for establishing and verifying the acceptability of statistical techniques used in process control and product characteristic measurement, where applicable?				

NOTES

All questions will be asked to suppliers of manufactured products.
 Questions **4.2.1.1** and **4.2.1.3** only applies to class A, B1, B2 commodities.
 Only questions **4.2.1.4**, **4.2.1.8**, **4.2.1.13** and **4.2.1.14** will be asked to suppliers such as distributors, sale representatives, manufacturing representatives, etc.